



Force Element Management

Overview



The Force Systems Management module Force Element Management process provides the ability to view or update Force Element information. Force Element is the bottom tier of the structure.

Navigation

MASTER DATA MGMT > Force Element Management > Force Element Management page

Procedures

View a Force Element

Selecting  at any point of this procedure removes all revisions and closes the page. Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. View the Force system in the Force Element grid.

Force Element Management				
Group	Force Element Name	Force Element Description	Agency Cd	Catalog
Spt Equip	Spt Equip 01	Support Equipment tst2	DF	FH-AFHAF
Spt Equip	Regression Element	7.2 Regression Add	DF	FH-AFHAF
Spt Equip	Regression Test 7.2.10	Regression Test 7.2.10	DF	FH-AFHAF
Spt Equip	Regression Test 7.2.20	Regression Test 7.2.20	DF	FH-AFHAF
Spt Equip	Regression 7.2.30	Regression 7.2.30	DF	FH-AFHAF
Spt Equip	System Test Bug 58274	System Test Bug 58274	DF	FH-AFHAF
Spt Equip	BPGTest1	BPG Test Force Element	DK	DD-DISAW

Grid Options

10 items per page 1 - 7 of 7 items

[+ Add](#) [Edit](#)

- Verify the Group.
- Verify the Force Element Name.
- Verify the Force Element Description.
- Verify the Agency Cd.
- Verify the Catalog.


Add a Force Element

Select . The **Add a Force Element** page appears.



Update a Force Element

1. Select the desired record.

2. Select . The **Update the Force Element System** page appears.






Add a Force Element System

Overview


The Force Element Add process allows the creation of the force element details.


Navigation

MASTER DATA MGMT > Force Element Management >  > Force Element Details page

Procedures

Add a Force Element

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select . The **Add a Force Element** page appears.
2. View the **Element** tab.

Force Element Details

Element Contact Configuration

Force Element

* Name * Description

* Agency Cd Auth Level

* Catalog Manage PA Auth

* Group Status

Remarks
[Show remarks](#)

- A.** Enter the Name in the field provided. *This is a 25 alphanumeric character field.*
- B.** Enter the Description in the field provided. *This is a 250 alphanumeric character field.*
- C.** Use to select the Agency Cd.
- D.** Use to select the Auth Level.
- E.** Use to select the Catalog.
- F.** Use to select the Manage PA Auth.



- G. Use to select the Group.
 - H. Use to select the Status.
 - I. Select the Show Remarks hyperlink. *The Remarks and History Remarks fields appear.*
 - a. Enter the Remarks in the field provided. *This is a 1024 alphanumeric character field.*
 - b. Enter the History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
3. Select the Contact Tab. *The Element tab closes and the Contact tab opens.*

Force Element Details ^

Element **Contact** Configuration

Contact

* Contact <input type="text" value="Bridget Groce"/>	Country Cd <input type="text" value="US - UNITED STATES OF AME"/>
* Address 1 <input type="text" value="4640 Trindle Road"/>	POC Office <input type="text"/>
Address 2 <input type="text"/>	DSN <input type="text"/>
Address 3 <input type="text"/>	Phone Nbr <input type="text"/>
City <input type="text" value="Camp Hill"/>	Fax Nbr <input type="text"/>
Zip Cd <input type="text" value="17011"/>	Email <input type="text"/>
State Cd <input type="text" value="PA - Pennsylvania"/>	

Remarks
[Show remarks](#)

- A. Enter the Contact in the field provided. *This is a 50 alphanumeric character field.*
- B. Use to select the Country Cd.
- C. Enter the Address 1 in the field provided. *This is a 25 alphanumeric character field.*
- D. Enter the POC Office in the field provided. *This is a 30 alphanumeric character field.*
- E. Enter the Address 2 in the field provided. *This is a 25 alphanumeric character field.*
- F. Enter the DSN in the field provided. *This is a 20 alphanumeric character field.*
- G. Enter the Address 3 in the field provided. *This is a 25 alphanumeric character field.*
- H. Enter the PHONE NBR in the field provided. *This is a 25 alphanumeric character field.*
- I. Enter the City in the field provided. *This is a 25 alphanumeric character field.*
- J. Enter the FAX NBR in the field provided. *This is a 25 alphanumeric character field.*



- K. Enter the ZIP CD in the field provided. *This is a 10 alphanumeric character field.*
 - L. Enter the E-MAIL in the field provided. *This is a 65 alphanumeric character field.*
 - M. Use to select the State Cd.
 - N. Select the Show Remarks hyperlink. *The Remarks and History Remarks fields appear.*
 - a. Enter the Remarks in the field provided. *This is a 1024 alphanumeric character field.*
 - b. Enter the History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
4. Select the Configuration Tab. *The Contact tab closes and the Configuration tab opens.*

- A. Use to select the Item Title.
 - B. Select Use I&S Data if the item can be replaced with an equal item. *The slider changes to and the substitute is acceptable.*
5. Select . *The Force Element Details page closes, and the Force Element Management page displays the updated information.*





Update a Force Element System

Overview


The Force Element Update process allows editing of the force element details.


Navigation

MASTER DATA MGMT > Force Element Management >  > Force Element Details page

Procedures

Update a Force Element

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select the desired entry. *The Force Element is highlighted.*
2. Select . *The **Force Element Details** page displays.*
3. *View the Element tab.*




Force Element Details ^

Element Contact Configuration

Force Element

* Name <input type="text" value="BPGTest1"/>	* Description <input type="text" value="BPG Test Force Element"/>
* Agency Cd <input type="text" value="DK - DEFENSE INFORMATION"/>	Auth Level <input type="text" value="S - Stock Nbr"/>
* Catalog <input type="text" value="DD-DISAW - DD-DISAW"/>	Manage PA Auth <input type="text" value="Yes"/>
* Group <input type="text" value="Air Force HAF > Spt Equip HAF"/>	Status <input type="text" value="Active"/>

Remarks
[Show remarks](#)

- A.** *Verify the Name.*
- B.** *Update the Description, entering the revised information in the field provided. This is an 250 alpha-numeric character field.*
- C.** *Update the Agency Cd, using  to select the desired code.*
- D.** *Verify the Auth Level.*
- E.** *Update the Catalog, using  to select the desired code.*
- F.** *Update the Manage PA Auth, using  to select the desired code.*
- G.** *Verify the Group.*



- H. Update the Status, using to select the desired code.
 - I. Select the Show Remarks hyperlink. *The Remarks and History Remarks fields appear.*
 - a. Update the Remarks, entering the revised information in the field provided. *This is a 1024 alphanumeric character field.*
 - b. Enter the History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
4. Select the Contact Tab. *The Element tab closes and the Contact tab opens.*

Force Element Details ^

Element Contact Configuration

Contact

* Contact	<input type="text" value="Bridget Groce"/>	Country Cd	<input type="text" value="US - UNITED STATES OF AME ▼"/>
* Address 1	<input type="text" value="4640 Trindle Road"/>	POC Office	<input type="text"/>
Address 2	<input type="text"/>	DSN	<input type="text"/>
Address 3	<input type="text"/>	Phone Nbr	<input type="text"/>
City	<input type="text" value="Camp Hill"/>	Fax Nbr	<input type="text"/>
Zip Cd	<input type="text" value="17011"/>	Email	<input type="text"/>
State Cd	<input type="text" value="PA - Pennsylvania ▼"/>		

Remarks
[Show remarks](#)

- A. Update the Contact, entering the revised name in the field provided. *This is an 50 alphanumeric character field.*
- B. Update the Country Cd, using to select desired code.
- C. Update the Address 1, entering the revised primary residence of the Contact in the field provided. *This is an 25 alphanumeric character field.*
- D. Update the POC Office, entering the revised rank in the field provided. *This is an 30 alphanumeric character field.*
- E. Update the Address 2, entering the revised residence in the field provided. *This is an 25 alphanumeric character field.*
- F. Update the DSN, entering the revised number in the field provided. *This is a 20 alphanumeric character field.*
- G. Update the Address 3, entering the revised residence in the field provided. *This is an 25 alphanumeric character field.*
- H. Update the PHONE NBR, entering the revised number in the field provided. *This is a 25 alphanumeric character field.*
- I. Update the City, entering the revised place in the field provided. *This is a 25 alphanumeric character field.*





- J. Update the FAX NBR, entering the revised number in the field provided. *This is a 25 alphanumeric character field.*
 - K. Update the ZIP CD, entering the revised code in the field provided. *This is a 10 alphanumeric character field.*
 - L. Update the E-MAIL, entering the revised address in the field provided. *This is a 65 alphanumeric character field.*
 - M. Update the State Cd, using to select desired code.
 - N. Select the Show Remarks hyperlink. *The Remarks and History Remarks fields appear.*
 - a. Update the Remarks, entering the revised information in the field provided. *This is a 1024 alphanumeric character field.*
 - b. Enter the History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
5. Select the Configuration Tab. *The Contact tab closes and the Configuration tab opens.*

- A. Update the Item Title, using to select desired identification.
 - B. Verify the Use I&S Data contains the appropriate or . *When green, the item can be replaced with an equal item.*
6. Select . *The Force Element Details page closes, and the Force Element Management page displays the updated information.*